

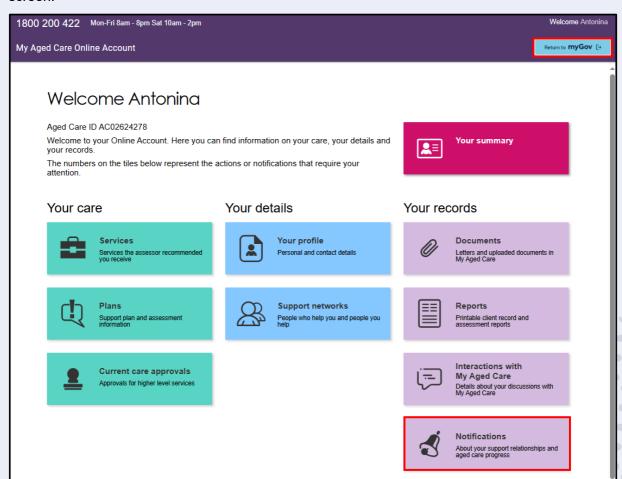


Your Online Account Guide: Notifications

In the *Notifications* section of your Online Account, you can view messages that were sent to you from My Aged Care. These notifications could be to confirm that you have been registered with My Aged Care, that you've been approved for services, that the status of a support relationship has changed, or that a document has been processed.

Sign in to your Online Account

1. Sign in to your Online Account via myGov and select the **Notifications** tile from the home screen:



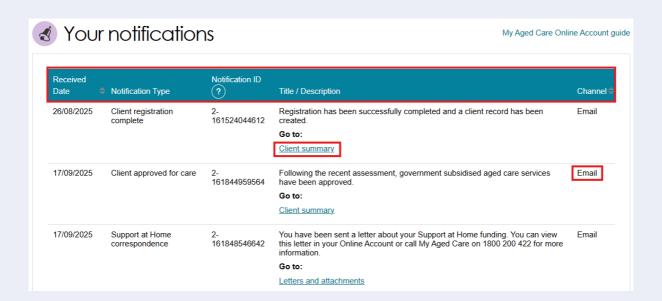
! When you are done using your Online Account, remember to select 'Return to myGov' in the top right corner and then click on the 'Sign out' button in myGov. Doing this keeps your information safe and protects your privacy.

Notifications page

In the Notifications page you can view any messages My Aged Care has sent to you via email and SMS.

The Notifications page contains:

- Notification Type
- Notification ID
- Title/Description
- Channel



| Notification Type | This column displays the activity the notification was sent to confirm such as client registration complete, relationship activation or documents submitted. |
|--------------------|--|
| Notification ID | This is the Notification ID for your message, which you can quote to My Aged Care on 1800 200 422 if you wish to refer to the message. |
| Title/ Description | This column displays the text of notification and a link to relevant tab in the Online Account where the information is recorded. |
| Channel | The channel column displays how you were notified (e.g. by SMS) |
| Received Date | This column shows when a notification was first sent. |
| | |

More Information

For information on how to set up your Online Account, visit Access your information online.

Learn more about How to use your Online Account.

| Phone (domestic) 1800 200 422 (free call) | My Aged Care is open: Monday to Friday: 8am - 8pm Saturdays: 10am - 2pm Closed: Sundays and national public holidays |
|---|--|
| Phone (international) +61 2 6289 1555 | Monday to Friday: 8.30am - 5.30pm AEST Ask for My Aged Care |
| In Person Services Australia service centres | Visit any Services Australia service centre for general My Aged Care support Book an appointment with an Aged Care Specialist Officer in selected locations or calling 1800 227 475 (free call) Monday to Friday: 8am - 5pm AEST |

If you have difficulty speaking or understanding English, have a hearing or speech impairment, or want support from someone who understands your situation, go to "Accessible for all" website page.

If you would like more information on contact details, support services for contacting us, tips on how to share documents with My Aged Care, and important things to keep in mind to help you protect your personal information go to <u>Contact us</u>.

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