

## POLICY and PROCEDURE

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**Title:** Smoking Policy  
**Applicable to:** St Joseph's Nursing Home  
**Date Reviewed:** April 2014

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**Rationale:**

St Joseph's Nursing Home is a smoke-free workplace and abides by the Occupational Health & Safety Act 2000 No 40 that states the **"An employee must ensure the health, safety and welfare at work of all their employees of the employer"**.

**Policy:**

- No person shall smoke within the building of St Joseph's Nursing Home
- St Joseph's Nursing Home will provide designated outside smoking areas for residents, relatives, staff and visitors.
- In the company of Non smokers, it is the responsibility of the smoker to obtain permission from NON-smokers before "lighting up".
- Care shall be taken at all times to ensure that smoke does not drift into open areas of the facility.
- The designated smoking areas are:
  - 1. Residents and Relatives/visitors**
    - Outside the Front Entrance
    - Central Courtyard
    - Open patio areas outside residents rooms
    - Mary's Grange Patio outside activities room
    - Mary's Grange patio outside sitting areas.
  - 2. Staff and volunteers**
    - **Day light working hours outside the West Wing Laundry ONLY**
    - After dark secured area off the East Wing Activity Room
    - Night Duty – Central Courtyard
    - Mary's Grange Patio outside activities room
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- Staff shall not smoke in areas where visitors are present.
- Resident safety in relation to smoking shall be assessed and staff shall provide supervision where deemed necessary
- Smoking is prohibited in all other areas of St Joseph's Nursing Home