



POLICY & PROCEDURE MANUAL 4

Physical Environment & Safe Systems

Policy No: 4.5 (25) Occupational Health & Safety
SMOKING

Responsibility: All residential care facility staff

Distribution: All Staff

PURPOSE:

- To provide a safe environment for residents, visitors and staff.
- This policy covers residents, and visitors to the facility or grounds.

POLICY:

This facility respects the rights of all residents to freedom of choice. However, in the interests of safety and in keeping with the current health standards, smoking for residents is confined to a single designated area.

Residents, and Visitors

- Smoking is not permitted inside the facility or residents rooms.
- For safety reasons, and to consider the rights of others, smoking is restricted to the north courtyard.
- Receptacles shall be provided for the disposal of cigarette ash and butts and are to be used at all times. Receptacles are to be regularly emptied.
- Controlled access to cigarettes, lighters or supervision may be required for residents. This decision is based on the individual resident's capabilities (mental/physical/emotional) and the associated risk of fire and burns.

REFERENCES:

1. Workplace Health and Safety Act, 2004.
2. Occupational Health and Safety Act
3. www.quit.org.au