



## Southern Cross Care (Tas.) Inc.

### Smoking Policy

#### 1. OBJECTIVE

- 1.1 To ensure that all residents, visitors and employees enjoy a smoke-free environment within all Southern Cross Care's buildings and vehicles.
- 1.2 To minimise the risk of fire/explosion.
- 1.3 To eliminate the risk of adverse health effects as the result of passive smoking.

#### 2. DEFINITION

- 2.1 SCC: Southern Cross Care (Tas) Inc.

#### 3. POLICY

- 3.1 SCC has adopted a clean air environment policy as smoking is recognised as a hazard to the health, safety and welfare of all people.

#### 4. PROCEDURES

##### 4.1 Residents/Visitors/Staff

- 4.1.1 Smoking is not permitted in any internal area of any SCC building including residential facilities.
- 4.1.2 All persons are responsible for the safe disposal of cigarette/cigar butts.
- 4.1.3 No person will be permitted to smoke in any vehicles owned, operated or leased by SCC.
- 4.1.4 Designated external areas have been nominated for the safety and convenience of staff, residents and visitors who smoke.
- 4.1.5 Staff who choose to smoke will **only** do so during official lunch and tea breaks.
- 4.1.6 Staff may obtain information on Quit Smoking programmes through Administration.
- 4.2 **If a resident is considered a danger to self/others and needs to be supervised when smoking, the following procedure will apply:**
  - 4.2.1 Consultations with the Facility Manager, the resident and family or significant other will take place and an individual plan of supervised smoking will be drawn up to accommodate the resident's requests for smoking within staffing constraints. All staff will be made aware of this plan.
  - 4.2.2 The resident's lighters, matches and cigarettes will be kept in a safe place in the nurses' station.
  - 4.2.3 The resident must be supervised at all times while smoking.
  - 4.2.4 The resident is not permitted to use a lighter or matches.
  - 4.2.5 Supervision must ensure butts and matches are extinguished completely and disposed of safely.



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4.2.6 The resident may be supervised by family who must be made aware of this policy.

#### **4.3 Community Care**

4.3.1 Clients will not smoke indoors when staff are present.

### **5. ACCOUNTABILITY / RESPONSIBILITY**

5.1 All staff, residents, visitors and contractors.

### **6. REFERENCES**

**Legislation, guidelines and other documents relevant to this policy include:**

6.1 Public Health Act 1997.